

**Members of Singleton & Charlton Parish Council are summoned to a meeting on Wednesday 16<sup>th</sup> March 2016 at 6.30pm in Singleton Village Hall**

Signed & dated *Jane Landstrom*, Jane Landstrom, Clerk & RFO to Singleton & Charlton Parish Council. 09/03/16

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**AGENDA**

**Fifteen minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay to observe the rest of the meeting.**

1. Welcome & to receive and approve apologies for absence
2. Co-option of three new Councillors – to receive their Acceptance of Office and Code of Conduct
3. Declaration of Personal or Prejudicial Interest by Councillors in any of the items listed below and any changes to their Register of Interests.
4. Jeremy Hill, Land Agent at Goodwood. Discussion on various matters including:
  - Parking in Charlton and extending the car park at Fox Goes Free
  - Defibrillator in Charlton
  - River Lavant Matters & Southern Water
  - Old cemetery project
  - Queen's birthday celebrations
  - Tractor driving – verges
  - Charlton horse jump removal
  - Awareness – keeping in touch with events including the recent hunt
5. Minutes of the previous meeting held on 13 January 2016 to be agreed and signed as a true record.
6. Singleton Valley Flood Action Group (SVFAG) update – Neil Hedger, Vice Chairman SVFAG and Parish Council
7. Police Community Support Officer Report – Mr Rob Gillan, Lavant & Boxgrove Wards
8. County Councillor's Report - Mr Jeremy Hunt, Chichester North
9. District Councillor's Report – Mr Henry Potter, Boxgrove Ward
10. Councillors & Clerk to report back on action points from Minutes of 13 January and any other business
11. Updated Councillor Roles & Responsibilities - taking into account new Councillors
12. Annual Parish Meeting – format and agenda
13. Village Matters
  - Railings
  - Queens 90<sup>th</sup> birthday celebrations
14. Planning
  - current applications, decisions & appeals 14 Jan – 16 March 2016
  - Village Design Statement
15. Clerks Report including finance
  - Approval of Payments
  - Website updates
16. Councillors Reports
17. Correspondence, invitations & meetings